ROTARACT CLUB OF SARASWATI COLLEGE

NOTICE

DATE:- 09-08-2019

This is to inform all the students of saraswati college that the induction ceremony of Rotaract Club Of Saraswati college is being held in the college auditorium. so we request everyone to greet us with their presence and encourage our upcoming team.

TIME: 6PM VENUE: COLLEGE AUDITORIUM

Prof.Megha Pandey Rotaract Coordinator

ponde

Dr.Manjusha Deshmukh Principal

6/2/2020 Retro- 7th Installation Ceremony

Project Name Retro- 7th Installation Ceremony Venue Auditorium, Saraswati College of

Engineering, Kharghar.

Time Stamp 2019-09-10 23:16:35.533408 **Project Status** On Time

Reporting Month August

Quarter One

Avenue 1 Club Service

Start Time 09-08-2019 18:00:00 **End Time** 09-08-2019 20:00:00

Project Level

Club

• To introduce the new president and his team and also inducting new members.

- Date for the installation was decided as 09th August 2019 as per everyone's approval. The mail regarding this was sent to team secretariat. After getting the confirmation mail from the district we started working for the same.
- •Rtr. Amai Rai, Rtr. Rishi Pandey and Rtr. Meehir Mhatre were decided as the project chairpersons.
- Discussion on the theme and name of installation ceremony and dress code was done. The theme was decided as Retro and the name of installation ceremony was decided as "Retro- 7th Installation Ceremony".
- All these things were informed to our parent rotary as well.
- •Order for food and snacks was given 3 weeks prior from the date of the project.
- ·Registration sheets were printed and kept ready.
- · Gifts for chief guest and guest of honor was bought.
- ·Banners and presentation were kept ready.
- •The backdrop, selfie booth and banners were made and printed.
- Pr messages and JPEGs were posted on all our social media handles.
- Invitations to all rotaractors and rotarians were sent.
- •Letterhead and t-shirts for core bods were kept ready and printed.
- •The charter, gavel gong were cleaned and kept ready.
- •Material required for decor was collected. Members sat together and were ready with different ideas for the decor.
- •Lapel pins and induction letter were made ready by the team secretariat.
- •Invitation reminder was sent to everyone 3 days before the installation ceremony.
- Everyone was allotted some or the other responsibility on the installation ceremony.
- All members came at 10 AM in the morning to get the decor work done.
- •The technical team checked the laptop and projector working.
- •Registration desks were ready. The charter, gavel gong were kept on the dias.
- •All folders were kept ready.
- •At 06:00 PM Rtr. Prasad Salunke collared Rtr. Radhakrishnan president RY 20118-19 for the one last time and president called the installation ceremony and then it started with national anthem.
- •Rtr. Sunad Pawar secretary for the year RY 2018-19 gave his secretarial report.
- •Rtr. Radhakrishnan gave his outgoing speech and officially signed off as the president of RCSC of RY 2018-19.

- · Later Rtr. Radhakrishan collared our new president Rtr. Hrishikesh Sawant and also gave him the charter and gavel gong.
- Rtr. Hrishikesh Sawant gave his acceptance speech.
- Theme of the year, club merchandise were released by the chief guest Rtr. Bhavesh Joshi and our guest of honor Rtn. Adesh 6/2/2020 Retrospitation Commons.
 - Rtr. Hrishkesh introduced his core team and board of directors in a very unique way.
 - New members were inducted by giving letter of appointment.
 - · Later the stage was given to chief guest and guest of honor for expressing their thoughts .
 - Vice president Rtr. Pranav Kochrekar gave his vote of thanks.
 - Secretarial announcement was given by Rtr. Sunad Pawar.
 - Further the platform was open for other club announcements.
 - The installation ceremony was followed by snacks.
 - Installation ceremony adjourned at sharp 8:00 PM
 - Everything went on time, everyone dressed very well according to the theme and liked the enthusiasm of the RCSC.
 - The event was greeted by the presence of vaibhav bhagat(businessman), Nikhil Wakade(further studies) , radhakrishnan (job IT company) our clg alumni .

-Rtr. Aishwarya Warke(RC Ambernath)

Sr	Member ID		Member Name	
1	RTR00731		Rishi Pandey	
2	RTR00763		Meehir Mahendra Mhatre	
3	RTR01208		Amay Rai	
Home Club		41	Alumini	9
DCM		21	PIS	0
Rotarians		2	Guest	22
Ambassadorial		$T_{o}t_{a}I$	175	

Prof.Megha Pandey Rotaract Coordinator Dr.Manjusha Deshmukh Principal