



SARASWATI Education Society's
SARASWATI College of Engineering

Learn Live Achieve and Contribute

Kharghar, Navi Mumbai - 410 210.

Internal Quality Assurance Cell (IQAC)

IQAC MEETING-I

VENUE: IQAC ROOM

DATE: 06/07/2018

Agenda of IQAC Meeting

1. Minor research grants proposals for University of Mumbai.
2. To decide project theme for final year projects.
3. Identification of prominent projects for various competitions.
4. To motivate T.E students for Technical paper writing.
5. Organisation of National conference.
6. To improve consultancy.

MINUTES OF MEETING, ACTION TAKEN REPORT AND RESOLUTIONS

As per the request of Chairperson, the coordinator placed the agenda items for discussion. Action taken on the minutes of meeting held on 06/07/2018 was discussed in detail. The following members were present:

Principal: Dr. Manjush Deshmukh

Management Member: Mr. Amar Shinde, Registrar

Administrative officers: Mr. Sampat Kakde,

Mr. DevendraAjagekar

Local Society Nominee: Mangesh S. Ranawade

Student Nominee: Sandhya Gupta

Nominee from industry: Mrs. Archana Randive

Coordinator IQAC: Dr. Sunil M. Rangari

HoD of Computer Engineering: Prof. Deepa Parasar

HoD of I.T.: Prof. VaishaliJadhav

HoD of Civil Engineering-Shift-I: Prof. Roshani John

HoD of Automobile Engineering: Prof. T. Z. Qauzi

HoD of EXTC Engineering: Prof. Sheetal Bukkavar

HoD of Mechanical Engineering-Shift-I: Prof. Madhukar Sorte



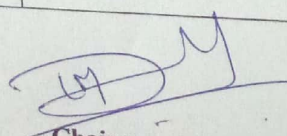
SARASWATI Education Society's
SARASWATI College of Engineering

Learn Live Achieve and Contribute

Kharghar, Navi Mumbai - 410 210.

The meeting commenced with the opening remark of the Principal about Internal Quality Assurance Cell and its functions. After thorough discussion the following resolutions were made.

Sr. No.	Minutes of Meeting	Action Taken
01	R&D Coordinators meeting to be conducted with HOD's presence of Principal to discuss on minor research proposals.	Conducted meeting and prepared 16 no. of proposals to University of Mumbai for funding.
02	Project theme on "Waste Management" has to be finalized.	More than 80% students completed their projects on "Waste Management" and presented in various National level competitions.
03	It is decided to select five good projects from each department to represent at various level competitions.	Identified five good projects groups from each department to represent at various level competitions.
04	It is decided to train students on Technical paper writing as a part of subject Business and Communication Ethics.	50% students completed Technical paper writing and published their paper in various conferences.
05	It is decided that Mechanical department will organize National Conference on Sustainable Manufacturing & Waste Management.	Mechanical department successfully organized National Conference on Sustainable Manufacturing & Waste Management (NCSMWM-19) on 16/04/2019.
06	Coordinated with different organization for consultancy work in Civil department.	Started consultancy on 1) Structural proof check for Design of Sewage Treatment Plant of capacity 0.6 MLD at Vashi naka, Chembur with the organization "J M Enviro Technologies Pvt Ltd, Vile Parle, Mumbai" and completed on 11/04/2019. 2) Material Testing of Tor Steel reinforcement bars with the organization "Institution of Engineers, Belapur CBD, Navi Mumbai" and ongoing till date.


Chairperson
Dr. Manjusha Deshmukh



SARASWATI Education Society's
SARASWATI College of Engineering

Learn Live Achieve and Contribute

Kharghar, Navi Mumbai - 410 210.

Internal Quality Assurance Cell (IQAC)

IQAC MEETING-II

VENUE: IQAC ROOM

DATE: 25/01/2019

AGENDA:

- Best Practices that should be followed in the institute as expected by industry.
- Skill set expected during campus placement.
- Scope of improvement in the students.
- Local Society- As a member of society what do you expect from any institute of your area?
- Local Society- As a member of society on which basis you evaluate the institute?
- Student Nominee- What are your expectations from your college?
- Alumni-How can you help your department/college as alumnus?
- Alumni- will you take initiative in formation of alumni association and make it registered?
- HoD's: Which best practices should be implemented by department/institute?
- Suggest unique selling point:

MINUTES OF MEETING, ACTION TAKEN REPORT AND RESOLUTIONS

As per the request of Chairperson, the coordinator placed the agenda items for discussion. Action taken on the minutes of meeting held on 25/01/2019 was discussed in detail. The following members were present:

Principal: Dr. Manjush Deshmukh

Management Member: Mr. Amar Shinde, Registrar

Administrative officers: Mr. Sampat Kakde,

Mr. Devendra Ajagekar

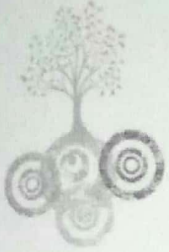
Local Society Nominee: Mangesh S. Ranawade

Student Nominee: Sandhya Gupta

Nominee from industry: Mrs. Archana Randive

Coordinator IQAC: Dr. Sunil M. Rangari

HoD of Computer Engineering: Prof. Deepa Parasar



SARASWATI Education Society's
SARASWATI College of Engineering

Learn Live Achieve and Contribute

Kharghar, Navi Mumbai - 410 210.

HoD of I.T.: Prof. Vaishali Jadhav

HoD of Civil Engineering-Shift-I: Prof. Roshani John


HoD of Automobile Engineering: Prof. T. Z. Qauzi

HoD of EXTC Engineering: Prof. Sheetal Bukkawat

HoD of Mechanical Engineering-Shift-I: Prof. Madhukar Sorte

The meeting commenced with the opening remark of the Principal about Internal Quality Assurance Cell and its functions. After thorough discussion the following resolutions were made.

Sr. No.	Minutes of Meeting	Action Taken
01	Improvement in technical knowledge their application oriented teaching.	Encouraged students for internship
02	Identify the bright students from entire college for multidisciplinary project.	Implemented
03	Develop a data base for multiple choice questions (MCQ) bank for aptitude which helps students in achieving goal of placement.	Planned online test for current academic year
04	Students to identify projects on reuse of water etc.	The theme of Project for the academic year 2018-19 was use of waste management. Most of the students completed their projects on assigned theme and identified some good projects on water management for current academic year.
05	Company to join hand with institute for the improvement of student's skills.	Signed MOU's with various companies.
06	Improve capability of students to face interview confidently.	Conducted nurture program and soft skill training to help students to improve their skills.
07	Identify the industry specialization (requirement) and design Industry specific courses.	In processes.


Chairperson

(Dr. Manjusha Deshmukh)