

Fwd: Appointment as Paper Setter for Automobile Engineering Examinations during November/December 2021

1 message

AMIT PATIL <patilamitv@gmail.com>

To: Namrata Bhokare <namrata.bhokare@auto.sce.edu.in>

Thu, Dec 2, 2021 at 11:47 PM

----- Forwarded message -----

From: **AUTO-PROGRAM COORDINATOR MU-DEC2020** <autoprgrmc@gmail.com>

Date: Mon, Nov 15, 2021, 19:39

Subject: Appointment as Paper Setter for Automobile Engineering Examinations during November/December 2021

To: <ameymarathe@mes.ac.in>, Omkar Gadre <gadreo@rmcet.com>, <patilamitv@gmail.com>

Dear Sir/Madam

We are pleased to inform you that you are appointed to jointly act as Paper Setter for the subject mentioned in the table at **Sem V R2019** for the University of Mumbai, to be held from **22nd November, 2021**.

Semester and Subject	Name	Contact Number	Email address	College	Responsibility
V AEC502 Internal Combustion Engines	Prof. Amey Marathe	8087915556	ameymarathe@mes.ac.in	PCE	Convener
	Prof. Omkar S. Gadre	9730246511	gadreo@rmcet.com	RM CET	Member
	Prof. Amit V. Patil	8625078587	patilamitv@gmail.com	SCOE	Member

You are requested to jointly submit **Error Free Three Question Paper Sets and Answer Key Sets** of the said course. **The format for Question Paper Set and Answer Key set is attached with this mail.** Please read and follow the instructions written in the QP and AK Formats. Please also refer to University Circular No. Exam/DBoEE/ICC/2021-22/16 dated 24 September, 2021

Kindly submit the **error free QP Sets** along with relevant AK Sets to the Semester-V Coordinator **on or before 18th November, 2021 as a reply to this mail.**

Thank you.

Prof. N.N. Manchekar**Semester-V Coordinator**

RM CET, Ambay

Email: manchekarnn@rmcet.com

Contact: 8668839383

Dr. Zakir Ilahi Chaudhary**Program Coordinator,**
Automobile Engineering

MHSCOE, Byculla

Email: autoprgrmc@gmail.com

Contact: 8080682268

Dr. Gajendra Patil**Lead College Coordinator, Cluster-8**

PHCET, Rasayani

Email: gpatil@mes.ac.in

Contact: 9224281153


Dr. J.W. Bakal**Lead College Principal, Cluster-8**

PHCET, Rasayani

DR. ZAKIR ILAHI CHAUDHARY
PROGRAM COORDINATOR
AUTOMOBILE ENGG.(MU)
MHSSCOE, MUMBAI-400009
Cell: 8080682268
Alternate Email: zakirjlahi@mhssce.ac.in

2 attachments

 **AK Template.docx**
17K

 **QP Template for Nov 2021 Examination.docx**
36K

Fwd: Appointment as Paper Setter for Automobile Engineering Examinations during November/December 2021

1 message

Mr. Chetan Thakur <chetan.thakur@auto.sce.edu.in>
To: Namrata Bhokare <namrata.bhokare@auto.sce.edu.in>

Thu, Dec 2, 2021 at 11:35 PM

----- Forwarded message -----

From: AUTO-PROGRAM COORDINATOR MU-DEC2020 <autoprgrmc@gmail.com>

Date: Mon, Nov 15, 2021, 8:11 PM

Subject: Appointment as Paper Setter for Automobile Engineering Examinations during November/December 2021

To: <shaikh.irshadg@gmail.com>, <chetan.thakur@auto.sce.edu.in>, <kailasmore6@gmail.com>

Cc: Dr. Gajendra Patil <gpatil@mes.ac.in>, <manchekarnn@rmcet.com>

Dear Sir/Madam

We are pleased to inform you that you are appointed to jointly act as Paper Setter for the subject mentioned in the table at **Sem V R2016** for the University of Mumbai, to be held from **22nd November, 2021**

Semester and Subject	Name	Contact Number	Email address	College	Responsibility
V AEC504 Automotive Systems	Prof. Irshad Shaikh	9664676156	shaikh.irshadg@gmail.com	TCOE	Convener
	Prof. Chetan.D. Thakur	8879525453	chetan.thakur@auto.sce.edu.in	SCOE	Member
	Prof. Kailas More	9850330679	kailasmore6@gmail.com	BRHCET	Member

You are requested to jointly submit **Error Free Three Question Paper Sets and Answer Key Sets** of the said course. **The format for Question Paper Set and Answer Key set is attached with this mail.** Please read and follow the instructions written in the QP and AK Formats. Please also refer to University Circular No. Exam/DBoEE/ICC/2021-22/16 dated 24 September,2021

Kindly submit the **error free QP Sets** along with relevant AK Sets to the Semester-V Coordinator **on or before 18th November, 2021 as a reply to this mail.**

Thank you.

Prof. N.N.Manchekar
Semester V Coordinator
RM CET, Ambav
Email: manchekarnn@rmcet.com
Contact: 8668839383

Dr. Zakir Ilahi Chaudhary
Program Coordinator,
Automobile Engineering
MHSCOE, Byculla
Email: autoprgrmc@gmail.com
Contact: 8080682268

Dr. Gajendra Patil
Lead College Coordinator, Cluster-8
PHCET,Rasayani
Email: gpatil@mes.ac.in
Contact: 9224281153

Dr. J.W.Bakal
Lead College Principal, Cluster-8
PHCET,Rasayani

DR. ZAKIR ILAHI CHAUDHARY
PROGRAM COORDINATOR
AUTOMOBILE ENGG.(MU)

04/12/2021, 01:15

Saraswati College of Engineering Mail - Fwd: Appointment as Paper Setter for Automobile Engineering Examinations during...


MHSSCOE, MUMBAI-400009

Cell: 8080632268

Alternate Email: zakirjahi@mhsscoe.ac.in

2 attachments

 **AK Template.docx**
17K

 **QP Template for Nov 2021 Examination.docx**
36K

1/22/2021

Gmail - Fwd: Appointment as Paper Setter for Automobile Engg. Exams during 7th Jan to 20th Jan, 2020



Vishnudas Alias Vipul Chodankar <c.vishnudas282@gmail.com>

Fwd: Appointment as Paper Setter for Automobile Engg. Exams during 7th Jan to 20th Jan, 2020

1 message

PRASHANT INGLE <prashantingle2110@gmail.com>
To: c.vishnudas282@gmail.com

Fri, Jan 22, 2021 at 2:56 AM

----- Forwarded message -----

From: AUTO-PROGRAM COORDINATOR MU-DEC2020 <autoprgrmc@gmail.com>
Date: Tue, Dec 22, 2020, 4:15 PM
Subject: Appointment as Paper Setter for Automobile Engg. Exams during 7th Jan to 20th Jan, 2020
To: <prashantingle2110@gmail.com>, Nitin Gholap <ngholap@mes.ac.in>, <anup.chawan@mhssce.ac.in>
Cc: <ameymarathe@mes.ac.in>, Dr. Gajendra Patil <gpatil@mes.ac.in>

Dear Sir/Madam

We are pleased to inform you that you are appointed to jointly act as Paper Setter for the subject mentioned in the table at **Sem VII R2016** for the University of Mumbai, to be held from **7th January 2021 to 20th January 2021**

Semester and Subject	Name	Contact Number	Email address	College	Responsibility
VII AEC703 Autotronics	Prof. Prashant.D. Ingle	9029261425	prashantingle2110@gmail.com	SCOE	Convener
	Prof. Nitin Gholap	9870672135	ngholap@mes.ac.in	PHCET	Member
	Prof. Anup Chawan	9820101738	anup.chawan@mhssce.ac.in	MHSSCE	Member

You are requested to jointly submit **Error Free Three Question Paper Sets and Answer Key Sets** of the said course. **The format for Question Paper Set and Answer Key set is attached with this mail.** Please read and follow the instructions written in the QP and AK Formats. Please also refer to University Circular No. Exam/DBOEE/ICC/2020-21-04 for guidelines to set the MCQs.

Kindly submit the **error free QP Sets** along with relevant AK Sets **on or before 31st December, 2020 as a reply to this mail.**

Thank you.

Prof. Amey Marathe
Semester VII Coordinator
PCE, Panvel
Email: ameymarathe@mes.ac.in
Contact: 8087915556

Dr. Zakir Ilahi Chaudhary
Program Coordinator,
Automobile Engineering
MHSCOE, Byculla
Email: autoprgrmc@gmail.com
Contact: 8080682268

Dr. Gajendra Patil
Lead College Coordinator, Cluster-8
PHCET, Rasayani
Email: gpatil@mes.ac.in
Contact: 9224281153


1/22/2021

Gmail - Fwd: Appointment as Paper Setter for Automobile Engg. Exams during 7th Jan to 20th Jan, 2020

Dr. T.J. Mathue
Lead College Principal, Cluster-8
PHCET, Rasayani

DR. ZAKIR ILAHI CHAUDHARY
PROGRAM COORDINATOR
AUTOMOBILE ENGG. (MU)
MHSSCOE, MUMBAI-400009
Cell: 8080662268
Alternate Email: zakirilahi@mhsscoe.ac.in

3 attachments

 20201205+ AK Template.docx
29K

 20201205+ QP Template fot Dec 2020 Examination.docx
39K

 Circular - Guidelines For Online Examinations Dt. 13th September, 2020 (1) (1).pdf
649K

Fwd: Appointment as Paper Setter for B E Auto Sem VIII R2016

1 message

Supriya Khapre <supriyakhapre08@gmail.com>
To: namrata.bhokare@auto.sce.edu.in
Cc: quazi taqui <taqui.quazi@gmail.com>

Thu, Dec 2, 2021 at 9:53 PM

----- Forwarded message -----

From: AUTO-PROGRAM COORDINATOR MU-DEC2020 <autoprgrmc@gmail.com>
Date: Sat, Dec 12, 2020 at 8:52 AM
Subject: Appointment as Paper Setter for B E Auto Sem VIII R2016
To: <aajadhav@mes.ac.in>, <anup.chawan@mhssce.ac.in>, Divya Padmanabhan <divyamvp@mes.ac.in>, <md.sami.malik@gmail.com>, Prof. Swapneel Rawool <rawoolsd@rmcet.com>, <supriyakhapre08@gmail.com>, <bhondiwalepradnya8@gmail.com>
Cc: <prashant.ingle@auto.sce.edu.in>, Dr. Gajendra Patil <gpatil@mes.ac.in>

Dear Sir/Madam

We are pleased to inform you that you are appointed to jointly act as Paper Setter for the subject mentioned in the table at **Sem VIII R2016** for the University of Mumbai, to be held from **23rd December 2020 to 6th January 2021 and from 7th January 2021 to 20th January 2021**

Semester and Subject	Name	Contact Number	Email address	College	Responsibility
VIII AEC803 Vehicle Safety	Prof. Amar Jadhav	9892903490	aajadhav@mes.ac.in	PHCET	Convener
	Prof. Anup Chawan	9820101738	anup.chawan@mhssce.ac.in	MHSSCE	Member
	Prof. Divya P. Malik	9322839587	divyamvp@mes.ac.in	PCE	Member
	Prof. Sami Malik	9579029055	md.sami.malik@gmail.com	Theem COE	Member
	Prof. Swapnil D. Rawool	9405751641	rawoolsd@rmcet.com	RM CET	Member
	Prof. Supriya Khapre	7020844928	supriyakhapre08@gmail.com	SCOE	Member
	Prof. Pradnya Bhondiwale	8149900698	bhondiwalepradnya8@gmail.com	BRHCET	Member

You are requested to jointly submit **Error free Three Question Paper Sets and Answer Key Sets** of the said course. **The format for Question Paper Set and Answer Key set is attached with this mail.** Please read and follow the instructions written in the QP and AK Formats. Please also refer to University Circular No. Exam/DBOEE/ICC/2020-21-04 for guidelines to set the MCQs.

Kindly submit the **error free QP Sets** along with relevant AK Sets **on or before 15th December, 2020 as a reply to this mail.**

Thank you.

Prof. Prashant Ingle
Semester VIII Coordinator
Saraswati College, Kharghar
Email: prashant.ingle@auto.sce.edu.in
Contact: 9029261425

Dr. Zakir Ilahi Chaudhary
Program Coordinator, Automobile Engineering
MHSCOE, Byculla
Email: autoprgrmc@gmail.com
Contact: 8080682268

Dr Gajendra Patil

Lead College Cluster 8 Coordinator

PHCET,Rasayani

Email: gpatil@mes.ac.in

Contact: 9224281153

Dr. T.J.Mathue

Lead College cluster 8 Principal

PHCET,Rasayani

DR. ZAKIR ILAHI CHAUDHARY

PROGRAM COORDINATOR


AUTOMOBILE ENGG.(MU)

MHSSCOE, MUMBAI-400009


Cell: 8080682268

Alternate Email: zakirilahi@mhsscoe.ac.in

3 attachments

 **20201205+ AK Template.docx**
29K

 **20201205+ QP Template for Dec-2020 Examination.docx**
39K

 **Circular - Guidelines For Online Examinations Dt. 13th September, 2020 (1) (1).pdf**
649K

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 37344

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Prof. Miriyala Durga Rao	561 Pillais Institute of Information Technology, Engineering Media Studies & Research, Plot No.10, Sector-16, New Panvel - 410 206.	Chairman & Paper Setters	8108180278 mdurgarao@mes.ac.in
Prof. AMIT VASANTRAO PATIL	692 Saraswati College of Engineering, Plot No.46, Sector No.5, Near Utsav Chowk, Kharghar, Navi Mumbai 410 210.	Paper Setters	8625078587 patilamitv@gmail.com
Prof. VAIBHAV KRISHNA BHAGAT	822 Mahatma Education Societys Pillais College of HOCL College of Engineering & Technology, Rasayani Via Panvel, Raigad - 410 207.	Paper Setters	9819685784 vbhagat@mes.ac.in

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in First Half (Summer) 2019.

Faculty	Science And Technology
Program No. & Name of the Examination	1T00226 / T.E (Automobile Engineering) (SEM-VI)(Choice Base Credit Grading System)(R2016)
Subject (Paper Code)	88804 / Mechanical Vibrations
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	..
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* For repeater examinations, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.

** You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to fill in the bank details in the enclosed form and submit the same at time of Paper Setting.

2.

A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26543411
2. Control Room - 26534263 / 26534266
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.

C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**

D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.

E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**

F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.

3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.

4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.

7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.
9. The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.
10. The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
11. For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in

Yours faithfully,



Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 16145

To,

NAME	ADDRESS	ROLE	CONTACT
Prof. Dhanraj P. Tambuskar	561 Pillai's Institute of Information Technology, Engineering Media Studies and Research, Plot No.10, Sector-16, New Panvel - 410 206.	Chairman & Paper Setters	9323856590 dhanrajt@mes.ac.in
Prof. T. Z. Quazi	692 Saraswati College of Engineering, Plot No.46, Sector No.5, Near Utsav Chowk, Kharghar, NaviMumbai 410 210.	Paper Setters	9860447501 kazitaqui@rediff.com
Prof. Anup Chavan	10 M. H. Saboo Siddik College of Engineering, 8, Shepherd Road, Byculla, P.O.Box No.4627, Mumbai 400 008.	Paper Setters	9820101738 anupchawan2002@yahoo.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	T3927 / B.E.(AUTOMOBILE)(SEM VII) (CBSGS)
Subject	T1327 / Product Design and Development
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

* For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact number of sets required.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26543411
2. Control Room - 26534263 / 26534266
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government,

University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.

- C. The Chairpersons are requested to submit **THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS** of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the

examination house.

9. The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.
10. The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
11. For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 5792

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Chandrababu D.	442 Al-6/2/4, Ashiana Apt, Sec- 4, Airoli, Navi Mumbai- 400708.	Chairman & Paper Setters	9322263938 chandrabd@gmail.com
Prof. D. P. Tambuskar	561 Pillais Institute of Information Technology, Engineering Media Studies & Research, Plot No.10, Sector-16, New Panvel - 410 206.	Paper Setters	9323856590 dhanrajt@gmail.com
Prof. Taquiuddin Quazi	692 Flat No. 3, Mayuresh CHS, Plot No. 57 Sector-12 Kharghar, Navi Mumbai 410210	Paper Setters	9860447501 kazitaqui@rediff.com

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Technology
Program No. & Name of the Examination	T7832A / M. E. (Mechanical with Manufacturing Systems Engineering) (Sem. - II) (Choice Based Credit and Grading System) (R - 2016)
Subject	T8061 / Sustainable Manufacturing
Date of Exam	17/05/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. The Chairpersons are requested to submit **THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS** of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the **MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098** within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if

necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.
11. For any query/difficulty about your appointment, you can communicate to the Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in

Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,

Offg. Director, Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 6972

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. K. N. Vijay Kumar	421 Dwarkanadas J. Sanghvi College of Engineering, Plot No. U - 15, J. V. P. D. Scheme, Bhakti Vedanta Swami Marg, Vile Parle (West), Mumbai - 400 056.	Chairman & Paper Setters.	9869363683 appointmentunit_engg@exam.mu.ac.in
Dr. Chandrababu D.	442 Lokmanya Tilak College of Engineering, Sector-4, Vikasnagar, Koparkhairane, Navi Mumbai 400 709.	Paper Setters	9322263938 chandrabd@gmail.com
Prof. Taquiuddin Quazi	692 Flat No. 3, Mayuresh CHS, Plot No. 57 Sector-12 Kharghar, Navi Mumbai 410210	Paper Setters	9860447501 kazitaqui@rediff.com

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Faculty	Technology
Program No. & Name of the Examination	T7831A / M.E. (Mech.) (MANUFACTURING SYSTEMS SEM- I ENGG.) (Choice Based Credit & Grading System)
Subject	T2362 / Elective: I :World Class Manufacturing.
Date of Exam	24/05/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

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Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. Director, Board of Examination & Evaluation

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