

# **Minutes of Meeting**

## **Year-2023**

Date: 10/01/2023

**Notice of Governing Body Meeting**

To,

All the Members of Governing Body,

All the Members of Governing Body are hereby informed that, the Members of Governing Body Meeting of Saraswati College of Engineering is scheduled on 27/01/2023 at Plot No. 46, Sector No. 5, behind M.S.E.B. substation, Kharghar, Navi Mumbai- 410 210 at 11.30 a.m.

In the said meeting subjects as mentioned on the agenda provided herewith shall be discussed and the necessary decisions shall be taken thereon.

You are requested to remain present and participate in the said meeting.

**AGENDA**

1. To read and confirm the minutes of last Governing Body Meeting.
2. To review of previous meeting minutes & action taken
3. To review of lab development & updating of systems.
4. To review of UG & PG admissions & addition of intake in computer engineering from academic year 2023-24.
5. To review of NAAC accreditation peer team visit
6. To review of NBA accreditation process of four departments.
7. To discuss R&D activities
8. To review information regarding the faculty appointments
9. To discuss University result analysis & suggestions.
10. To review of Placement activities & suggestions
11. Any other subject with the permission of the chair.



Dr. Manjusha Deshmukh  
**Principal**

**Note:** - 2/3<sup>rd</sup> Trustees of the Board of Trust personally present in meeting shall form quorum. However, if there are less than 2/3<sup>rd</sup> trustees, then it will be necessary to adjourn meeting to some other date as the Board of Trustees may think fit and proper in the circumstances, and in such case 5 days' notice shall be deemed to be sufficient.

**PROCEEDINGS OF THE MEETING OF GOVERNING BODY OF  
SARASWATI COLLEGE OF ENGINEERING HELD ON  
27/01/2023 AT PLOT NO. 46, SECTOR NO. 5, KHARGHAR,  
NAVI MUMBAI- 410210 AT 10.00 A.M.**

The members present for the said meeting marked their attendance. After ascertaining the required quorum for holding the Governing body meeting is available, Principal requested to the President to preside over the meeting. The President accepted the request and presided over the meeting.

The Secretary Dr. Manjusha Deshmukh with the permission of the Chair took the subjects on the agenda for discussion, one by one.

**Subject No. 1: To read and confirm the minutes of last Governing body meeting.**

The Principal read out the minutes of the last Governing Body meeting of Saraswati College of Engineering and asked the members whether they have any suggestion or modification regarding the said minutes. No member raised any objection or suggestion regarding the said minutes. Principal further requested the members to consider and confirm the same.

After discussion Mr. Prithviraj Deshmukh proposed that, the minutes of the last Governing Body meeting are confirmed without any change Dr. Manjusha Deshmukh seconded the proposal. The member considered the said proposal and passed the following resolution,



**Resolution:** - It is hereby resolved that; the minutes of the last Governing Body meeting of the Saraswati College of Engineering are confirmed without any change.

**Subject No. 2: To review of previous meeting minutes & action taken.**

1. Structural repair work and audit completed
2. List of Faculty Appointments
3. R&D activities & MoUs
4. Placements details of 2022

**Subject No. 3: To review of lab development & updating of system.**

Considering that CS- AIML & CS- Data Science final year classes are starting in the next academic year 2023-24. Lab development is required. The budget estimated is Rs. 50.00 lacs for the is approved. Further computer labs will be updated as per requirement and budget will be arranged according to requirement.

**Subject No. 4: To review of UG & PG admissions & addition of intake in computer engineering from academic year 2023-24.**

Members were circulated with details of admissions during the period. Chairman detailed on the admissions during the period. Review of UG admission we realized that demand for computer is continually increasing more placement opportunity for computer engineering. So that we try for increase one division of computer.

**Subject No. 5: - To review of NAAC accreditation peer team visit**

Result of NAAC visit committee informed to college is A+ grade with CGPA of 3.46. with collective efforts we jumped three steps from B grade in previous visit to A+ in current visit.

Governing body member congratulated principal & Management & faculty & staff members of college their dedication & hard work.

NAAC peer team visited college on 19th & 20th January 2023. Peer team members appreciated the efforts taken by management & faculty in overall development of college.

Suggestion is given to improve R & D activities, faculty research activities and consistent faculty updating in teaching learning process.

**Subject No. 6: - To review of NBA accreditation process of four departments.**

Principal informed the Governing Body members that college submitted prequalified for NBA accreditation process on 6<sup>th</sup> September 2022.

Self-assessment report submitted on 4<sup>th</sup> November 2022 for four departments i.e. Computer Engineering, Information Technology, Automobile Engineering & Civil Engineering.

**Subject No. 07: Review of Research & Development activities.**

Governing body member suggested that faculty should improve the research activities. It will help for up gradation of faculty. Mrs. Vrushali P. Deshmukh suggested that faculties should submit research proposals to funding agencies or DST.

**Subject No. 8: To review information regarding the faculty appointments**

Members were circulated with details of new staff appointments during the periods. Committee decided to appoint more Ph.D holders to improve quality of teaching and research.

**Subject No. 9: University Result analysis and suggestions.**

Members were circulated with details of academic performance of students in Mumbai university examination during the period. Members expressed their concern over less results and instructed to include remedial lectures and put extra efforts to improve results. Ready to refer notes to be shared with slow learning students for easy reference.

Chairman discussed the significance of parents' feedback and conveyed plan to continue conducting parent meeting regularly to get the feedback and also advice to follow the unique counseling process. He further said that by conducting parents teaching meeting frequently, parents will be free and more comfortable to interact with faculty and discuss the issues related to students



**Subject No. 10: To review of Placement & suggestions.**

Members were circulated with placement details during the year 2022.

Compared to previous year, placements are better this year. Special software trainings were provided by college to students before placement drive. Aptitude trainings and practice sessions were provided. More students are getting shortlisted and selected in companies with better packages.

**Subject No. 11: Any other subject with the permission of the chair.**






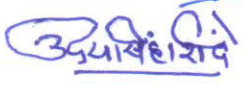




**Prepared by Principal**










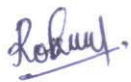
**Approved by President**



Received the notice of the Governing Body Meeting of  
Saraswati College of Engineering scheduled on 10/01/2023

Sr. No.	Name	Signature
1.	Mr. Prithviraj Deshmukh	
2.	Mrs. Vrushali Deshmukh	
3.	Mr. Raviraj Deshmukh	
4.	Mr. Udaysingh Shinde	
5.	Dr. Ajit Singh	
6.	Mr. Pramod Naik	
7.	Mr. Amar Shinde	
8.	Dr. Manjusha Deshmukh	
9.	Dr. Sheetal Bukkavar	
10.	Mrs. Roshni John	

**Attendance of the Governing Body Meeting of Saraswati  
college of Engineering held on 27/01/2023**

<b>Sr. No.</b>	<b>Name</b>	<b>Signature</b>
1.	Mr. Prithviraj Deshmukh	
2.	Mrs. Vrushali Deshmukh	
3.	Mr. Raviraj Deshmukh	
4.	Mr. Udaysingh Shinde	
5.	Dr. Ajit Singh	
6.	Mr. Pramod Naik	
7.	Mr. Amar Shinde	
8.	Dr. Manjusha Deshmukh	
9.	Dr. Sheetal Bukkavar	
10.	Mrs. Roshni John	

# **Minutes of Meeting**

## **Year-2022**

Date: 16<sup>th</sup> December 2021

**Notice of Governing Body Meeting**

To,

All the Members of Governing Body,

All the Members of Governing Body are hereby informed that, the Meeting of Governing Body Members of Saraswati College of Engineering is scheduled on **08<sup>th</sup> January** 2022 at Plot No. 46, Sector No. 5, behind M.S.E.B. substation, Kharghar, Navi Mumbai-410 210 at 02.30 p.m.

In the said meeting subjects as mentioned on the agenda provided herewith shall be discussed and the necessary decisions shall be taken thereon.

You are requested to remain present and participate in the said meeting.

**AGENDA**

1. To read and confirm the minutes of last Governing Body Meeting.
2. To consider and approve the budget of the College for the academic year 2022-23
3. To review of repair work of college building No.1
4. To review of information regarding the faculty appointments.
5. To review of UG & PG admissions and fees collection of 2021-22.





6. To review functioning of various cells within college.
7. To review University result analysis & suggestions.
8. To review NAAC & NBA accreditation application progress.
9. To enhance staff development.
10. To enhance interaction with the industry.
11. Academic support for academically weak students.
12. To review of Research & Development activities.
13. Entrepreneurship development cell activities.
14. To enhance College MOU & Institute Industry Interaction.
15. To review students' Placement & suggestions
16. Any other subject with the permission of the chair.

  
Dr. Manjusha Deshmukh

Principal

**Note:** - 2/3<sup>rd</sup> members of the Board of Trustees personally present in meeting shall form quorum. However, if there are less than 2/3<sup>rd</sup> trustees, then it will be necessary to adjourn meeting to some other date as the Board of Trustees may think fit and proper in the circumstances, and in such case 5 days' notice shall be deemed to be sufficient.

**PROCEEDINGS OF THE MEETING OF GOVERNING BODY OF  
SARASWATI COLLEGE OF ENGINEERING HELD ON  
08/01/2022 AT PLOT NO. 46/46-A, SECTOR NO. 5,  
KHARGHAR, NAVI MUMBAI- 410210 AT 2.30 p.m.**

The members present for the said meeting marked their attendance in the attendance book. After ensuring that the required quorum for holding the Governing body meeting is available, Principal requested to the President to preside over the meeting. The President accepted the request and chaired the meeting.

The Principal Dr. Manjusha Deshmukh with the permission of the Chair took the subjects on the agenda for discussion, one by one.

**Subject No. 1: To read and confirm the minutes of last Governing Body Meeting.**

The Principal read out the minutes of the last Governing Body meeting of Saraswati College of Engineering and asked the members whether they have any suggestions or modifications regarding the said minutes. No member raised any objection or suggestion regarding the said minutes. Principal further requested the members to consider and confirm the same.

After discussion Mr. Prithviraj Deshmukh proposed that, the minutes of the last Governing Body meeting are confirmed without any change. Mr. Uday Singh Shinde seconded the proposal. The members considered the said proposal and passed the following resolution,

**Resolution:** - It is hereby resolved that; the minutes of the last Governing Body meeting of the Saraswati College of Engineering are confirmed without any change.



**Subject No. 2: To consider and approve the budget of the College for the academic year.**

The Governing Body resolved to approve the audited statement of accounts for the period 01-04-2021 to 31-03-2022. Proposed the budget for the academic year 2022-23.

Also, members expressed their satisfaction on current financial status of the college.

**Subject No.3: To review of repair work of college building No.1**

Secretary Mrs. Vrushali Deshmukh with the permission of the chair took up the subject of repair works of Building No. 1 of college for the information of the governing body. The construction work is allotted to Quality Construction services at a fair and reasonable quotation. The structural repair work is in progress.

**Subject No. 4: To review of information regarding the faculty appointments.**

Members were circulated with details of new staff appointments during the periods. Prof. Maahi Khemchandani was temporarily appointed as Head of Information Technology department by Principal after relieving Prof. Diksha Kumar. For the new Departments, CS(AIML) and CS(DS), Prof. Shraddha Subedar was appointed as Head by the Principal. These two appointments were also approved by governing body members.





**Subject No. 5: To review UG & PG admissions and fee collection of 2020-21.**

The Governing Body members discussed about delayed admission process of 2021-22, details of admissions in UG & PG program, and online counseling to engineering aspirants.

ADMISSION OF YEAR 2021-22.								
Academic Year	Comp	IT	DS	AIML	Civil	Auto	Mech	Total
2021-22 FE	63	61	60	54	16	14	10	278
2021-22 DSE	12	29	31	31	179	35	116	433
2021-22 ME	--	-	-	-	18	-	-	18

The members of BOG suggested taking special initiatives to improve the admissions in both UG & PG. The members also noted reduction of intake for Mechanical from 180 to 120.

President further informed that Govt. is planning to remove the lock down, step by step, and higher educational institutes will reopen shortly.

**Subject No. 5: To review functioning of various cells.**

The principal presented a report of activities of the year 2021-22 before the Governing Body.

Sr. No.	Deliverables	Achieved at the end of year 2020-21.	Achieved at the year 2021-22.
1	Research Publications in Journals & Conferences	136	51





	(National & International)		
2	Patent application published	14	6
3	MoU (National & International)	10	1
4	Research & Consultancy Funds received	-	-
5	Number of Placement of student	428	238
6	Soft skill training for student.	9	8
7	Technical training for student	8	9
8	Aptitude training for students	4	4

**Subject No. 6: University Result analysis and suggestions.**

Members were circulated with details of academic performance of students in Mumbai university examination during the AY 2020-21.

Sr. No.	Academic Year	Total Numbers of Students appeared	Total Numbers of student passed	Passing percentage
1	First year Engineering	254	252	99.21%
2	Second year Engineering	610	605	99.18%
3	Third Year Engineering	709	707	99.72%
4	Final Year Engineering	759	757	99.73%

Members appreciated the results and motivated the departments to keep up the results for the next academic years also

Members discussed the result analysis of each semester of each department and approved the same. BOG suggested to conduct special coaching classes for slow learning students.

**Subject No. 7: Review of NAAC & NBA application progress.**

The principal of the college explained the Governing Body that college will submit Accreditation proposal to NAAC, Bangalore for accreditation. And also, informed that college will be ready to submit of Accreditation proposal to NBA, New Delhi for existing 4 UG programmes.

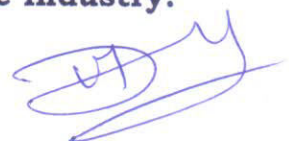
Mrs. Sujata B. NAAC Coordinator and & Mrs. Sheetal B. NBA Coordinator presented detailed about Progress. BOG appreciated and suggested completing all the procurements and other activities. BOG also expressed satisfaction and appreciated the efforts made by the team.

**Subject No. 8: Enhancing staff development.**

It is approved to organize in house training programme for Technical & Administrative staff.

It is resolved to approve to pay the course fee, travel expenses, boarding, lodging and sundry expenses as per approval rates when the technical / support / administrative staff are deputed outstation to another institution / organization for training in their specialized areas, operation and routing maintenance of new and existing equipments.

**Subject No. 9: Enhanced interaction with the industry:**



It is resolved to approve to pay the travel cost, hospitality and honorarium as per approved rates for industry experts, training the students for specialized skills and soft skills as required by specific industries.

**Subject No. 10: Academic support for academically weak students.**

It is resolved to conduct the following programmes to academically weak students for the academic support.

To improve academic performance of academically weak, students following programs are proposed.

Bridge courses – Entry into first year, lateral entry into second year. Remedial Teaching Classes for First year students

It is resolved to approve to pay Rs. 1000/- per hour for conducting bridge course, remedial teaching classes, soft skill development and finishing schools if the training is by in-house faculty.

It is resolved to approve to pay Rs. 1000/- as honorarium per hour to experts.

**Subject No. 11: To review Research & Development activities.**

Principal expressed her happiness over R & D and consultancy activities undertaken by departments. She detailed out the consultancy activities carried out by the professors of departments.

BOG expressed satisfaction about present progress and suggested to send the faculty to IIT's/NITs for training and also improve R & D activities; External Funding and Consultancy in each Department.





Mrs. Vrushali Deshmukh expressed her opinion on R & D and consultancy activities and encouraged to apply for more numbers of Minor and Major university R & D project by faculties who are having Ph.D. qualifications. She said that the college should conduct workshops/seminars/conferences regularly in each semester, which is continuously developing the advanced skills.

**Subject No. 12: Entrepreneurship development cell activities**

Principal detailed the business idea contest & entrepreneurship awareness camp sponsored by National Science & Technology Entrepreneurship development board organized by ED cell during the period.

President expressed his opinion on startup companies. He said 8 students should be motivated on technology startups to provide with hands on experience to start & grow technical startups. He further said that faculty members should discuss case studies on topics of first-generation entrepreneurs. He further conveyed the plan to conduct workshops on startups.

**Subject No. 13: To review College MOU & Institute Industry Interaction.**

Principal detailed on MOU conveyed by the departments & mentioned signing of MOU for enhanced Industry Institute interaction

Members expressed their satisfaction on these activities. Chairman discussed the student's internship practices in foreign Universities and colleges and conveyed the plan to have student's internship with foreign Universities.





**Subject No. 14: To review Students' Placement & suggestions.**

Principal presented the student placement record of all programmes for the year 2021-22. Members were circulated with placement details during the period.

PLACEMENT DATA OF YEAR 2021-22							
Academic Year	Comp	IT	EXTC	Civil	Auto	Mech	Total
2021-22	57	51	7	68	24	31	238

Principal elaborated the significance of placement & conveyed the plan to make necessary steps to get the placement for the remaining eligible & opted student who are not getting jobs in campus placements. Identify the reasons, and find out gap existing for them to develop the required skills, and put focus on the issue. He advised at least 6 months of internship is required for UG students

Members discussed briefly the placement track record of the outgoing students and appreciated the efforts taken by all in improving the placement and suggested to take further appropriate steps to increase the placement activities.

Members suggested the need of improving self-confidence among the students to make them ready for placement activities and interviews.

**Subject No. 15: Any other subject with the permission of the chair.**

Principal proposed to continue the following industry experts:



1. Dr. Sanjay Koyande, M.D., CCRT Materials Pvt. Ltd.  
Thane, Mumbai
2. Shree. P. V. Manjure, Director, Fressyinet Prestressed  
Concrete Company Ltd.

As co-opted members of Governing Body as per the recommendation of the standing committee subject to the approval of Governing Body.


Governing Body approved proposal of the principal for inducting the above expert as co-opted member of the Governing Body of the present term.

Secretary of governing body expressed her sincere thanks to the President of the meeting and all the members present. Meeting ended with vote of thanks.

**Resolution passed unanimously.**



**Prepared by Principal**



**Approved by President**

**Received the notice of the Governing Body Meeting of  
Saraswati College of Engineering scheduled on 08/01/2022**

**Sr. No.      Name      Signature**

1. Mr. Prithviraj Deshmukh



2. Mrs. Vrushali Deshmukh



3. Mr. Raviraj Deshmukh



4. Mr. Udaysingh Shinde



5. Dr. Ajit Singh (AICTE Representative)

6. Mr. Pramod Naik (DTE Representative)

7. University Representative

8. Mr. Amar Shinde



9. Dr. Manjusha Deshmukh











10. Dr. Sheetal Bukkavar



11. Mrs. Roshni John



**Attendance of the Governing Body Meeting of Saraswati  
College of Engineering scheduled on 08/01/2022**

<b>Sr. No.</b>	<b>Name</b>	<b>Signature</b>
1.	Mr. Prithviraj Deshmukh	
2.	Mrs. Vrushali Deshmukh	
3.	Mr. Raviraj Deshmukh	
4.	Mr. Udaysingh Shinde	
5.	Dr. Ajit Singh (AICTE Representative)	
6.	Mr. Pramod Naik (DTE Representative)	
7.	University Representative	
8.	Mr. Amar Shinde	
9.	Dr. Manjusha Deshmukh	
10.	Dr. Sheetal Bukkavar	
11.	Mrs. Roshni John	



# **Minutes of Meeting**

## **Year-2021**

Date: 28<sup>th</sup> December 2020

**Notice of Governing Body Meeting**

To,

All the Members of Governing Body,

All the Members of Governing Body are hereby informed that, the Meeting of Governing Body of Saraswati College of Engineering is scheduled on 09<sup>th</sup> January 2021 at Plot No. 46, Sector No. 5, Kharghar, Navi Mumbai- 410 210 at 2.30 p.m.

Agenda provided herewith will be discussed and suitable decisions shall be taken in the meeting.

Your presence and active participation are solicited.

**AGENDA**

1. To read and confirm the minutes of last Governing Body Meeting.
2. To consider and approve the budget of the College for the next financial year.
3. To review UG & PG admissions and fee collection of AY 2020-21.
4. To review faculty and supporting staff appointments.
5. To discuss University result analysis & suggestions.
6. To review NAAC & NBA accreditation preparation & process.
7. To review R &D activities



8. To discuss functioning of various cells
9. To review Placement & suggestions
10. To review College MOU & Institute Industry Interaction.
11. To discuss the repairing work of building of SCOE
12. Any other subject with the permission of the chair.

  
Dr. Manjusha Deshmukh  
Principal

**Note:** - 2/3<sup>rd</sup> Trustees of the Board of Trust personally present in meeting shall form quorum. However, if there are less than 2/3<sup>rd</sup> trustees, then it will be necessary to adjourn meeting to some other date as the Board of Trustees may think fit and proper in the circumstances, and in such case 5 days' notice shall be deemed to be sufficient.



**PROCEEDINGS OF THE MEETING OF GOVERNING BODY OF  
SARASWATI COLLEGE OF ENGINEERING HELD ON  
09/01/2021 AT PLOT NO. 46, SECTOR NO. 5, BEHIND  
M.S.E.B. SUB STATION, KHARGHAR, NAVI MUMBAI- 410210  
AT 2.30 P.M.**

The members present for the said meeting noted their attendance in the attendance book. After confirming the required quorum for holding the Governing body meeting is available, the President was requested to preside over the meeting by the Principal. The President accepted the request and presided over the meeting.

The Secretary Dr. Manjusha Deshmukh with the approval of the Chair took the subjects on the agenda for discussion, one by one.

**Subject No. 1: To read and confirm the minutes of last Governing Body Meeting.**

The Principal read out the minutes of the last Governing Body meeting of Saraswati College of Engineering and asked the members whether they have any opinion or modifications regarding the said minutes. No member raised any objection or suggestion regarding the said minutes. Principal further requested the members to consider and confirm the same.

After discussion President proposed that, the minutes of the last Governing Body meeting be confirmed without any change. Mr. Uday Singh Shinde seconded the proposal. The members considered the said proposal and passed the following resolution.



**Resolution:** - It is hereby resolved that; the minutes of the last Governing Body meeting of the Saraswati College of Engineering are confirmed without any change.

**Subject No. 2: To consider and approve the budget of the College for the next financial year.**

Members approved the audited account statements for the financial year 2019-20 and proposed the budget for the academic year 2020-21. Also, members expressed their satisfaction on current financial status of the college

**Subject No. 3: To review UG & PG admissions and fee collection of AY 2020-21.**

Members were circulated with details of admissions during the period. Principal detailed on activities undertaken to improve the admissions during the period.

ADMISSION OF YEAR 2020-21.									
Academic Year	Comp	IT	EXT C	Civil	Auto	Mech	DS	AIML	Total
2020-21 FE	63	48	-	34	19	05	46	45	260
2020-21 DSE	17	26	08	172	26	133	-	-	382
2020-21 ME	-	-	-	18	-	-			18

Members discussed about delayed admission process of 2020-21.

Members noted and appreciated conducting online awareness program on engineering education and online counselling to engineering aspirants.

President commented to enhance online teaching quality to survive in long run.

President said that there are job opportunities in IT Industries and recommended to prepare all students for IT industries.

It is also discussed about the lesser admissions in Mechanical Engineering. Mrs. Vrushali Deshmukh suggested to reduce 60 intakes due to poor admission scenario for Mechanical Engineering and try to apply for another branch. It is resolved to reduce the intake of Mechanical Engg. from 180 seats to 120 seats.

**Subject No. 4: To review information regarding the faculty appointments**

Members were circulated with details of new staff appointments during the periods. Members noted and appreciated management for having adequate numbers of Assistant Professor in all departments.

After long discussions, the chairman of the governing body recommended to appoint Prof. Devikant Baviskar as HOD of Mechanical Engg Division 1 and Prof Sunil Jankar as the HOD of Mechanical Engg Division II w.e.f. February 2021. Prof. Diksha Kumar will look after CS (AIML) Department and Prof. Sujata Bhairnallykar will look after CS (Data Science) Department.





**Subject No. 5: To review University Result analysis and suggestions.**

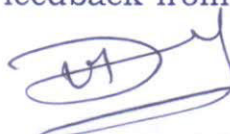
Members were circulated with details of academic performance of student in Mumbai university examination during the period.

Sr. No.	Academic Year	Total Numbers of Students appeared	Total Numbers of students passed	Passing percentage
1	First year Engineering	182	175	96.15%
2	Second year Engineering	609	592	97.21%
3	Third Year Engineering	677	656	96.90%
4	Final Year Engineering	736	731	99.32%

Members appreciated Principal and faculty members for their dedicated efforts and suggested to conduct special coaching classes for slow learning students.

President discussed the significance of parents' feedback and conveyed plan to continue conducting parent meeting regularly to get the feedback and also advice to follow the unique counseling process. He further said that by conducting parents meeting the class advisor build a positive relationship with parents.

Principal commented on engineering education, she said that engineering education must be based on methodologies and strategies that consider new challenges of the modern engineering which must meet the demands of the market. She further advised faculty members to undertake more numbers of case studies and simulation exercise that give the basic knowledge of research to the student and also advised to collect feedback from stakeholders on curriculum implementation.



**Subject No. 6: To review NAAC & NBA accreditation preparation & process**

Principal mentioned submission Self-Study Report (SSR) during the period members appreciated and suggested expedite the work of NBA accreditations, IQAC and Academic council.

**Subject No. 7: Review of Research & Development activities.**

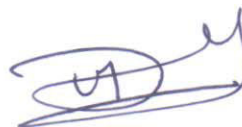
Principal expressed her happiness over R & D and consultancy activities undertaken by departments. She detailed out the consultancy activities carried out by the professor of Mechanical Department & computer science department. Dr. Ajit Singh said that the need for engineering consultancy is demanding with the new technologies developing and the resource crunch across the industries.

Secretary expressed her opinion on R & D and consultancy activities. She said that the college can get maximum gain with faculty consulting by retaining the talent pool which is continuously developing the advanced skill & sharing the knowledge with the students.

The governing body has approved the budget for two international conferences to held in the month of April 2021

**Subject No. 8: To review functioning of various cells within college.**

The principal presented a report of activities of the year 2020-21 before the Governing Body.



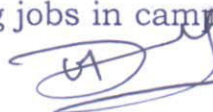
Sr. No.	Deliverables	Achieved at the end of year 2019-20.	Achieved at the end of year 2020-21.
1	Research Publications in Journals & Conferences (National & International)	199	136
2	Patent application published	3	14
3	MoU (National & International)	7	10
4	Research & Consultancy Funds received	14.50 lakhs	-
5	Number of Placement of students	383	428
6	Numbers of collaboration programme with industry		
7	Soft skill training for student.	8	9
8	Technical training for student	8	8
9	Aptitude training for students	4	4

**Subject No. 9: To review Students' Placement & suggestions.**

Principal presented the student placement record of all programmes for the year 2020-21. Members were circulated with placement details during the period. Total placement was 428.

PLACEMENT DATA OF YEAR 2020-21							
Academic Year	Comp	IT	EXTC	Civil	Auto	Mech	Total
2020-21	46	60	45	122	35	120	428

President elaborated the significance of placement & conveyed the plan to make necessary steps to get the placement for the remaining student who are not getting jobs in campus placements.





He advised at least 6 months of internship is required for UG students, and efforts need to be put in the direction.

Skills and insufficient knowledge are the major gaps identified for less placement opportunities.

President detailed the need of training programs to be provided to students and advised principal to conduct more number of skill development and awareness programs to the students.

Principal mentioned the career guidance program conducted during the period. He also mentioned the career guidance seminar program organized for the first- and second-year students during the period.

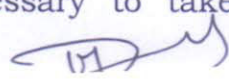
**Subject No. 10: To review College MOUs & Institute Industry Interaction.**

Principal listed out the MOUs by the departments & mentioned significance of signing of MOU with various industries.

Members expressed their satisfaction on these activities. internship with foreign Universities & guidance for higher education.

**Subject No. 11: To discuss and take decision about repairing of Building No. 1, Saraswati College of Engineering**

Secretary SES, Mrs. Vrushali Deshmukh with the permission of the chair took up the subject for discussion and information. The building of Engineering College is quite old and it is necessary to repair the same as early as possible. All the governing body members discussed the details of repairs for the college building. During the discussions Chairman Mr. Prithviraj Deshmukh suggested that considering all the above facts, this is in the interest of the society, it is necessary to take urgent action



regarding repair work of the same, such as structural work, plastering, coloring etc. Required fund need to be allocated for the same. It is also resolved that quotations shall be called for the repair work of the same.

**Subject No. 12: Any other subject with the permission of the chair.**

It is planned to install Air conditioners in the library to provide comfortable environment to students for enhanced learning experience.

Principal proposed the following industry expert:

1. Dr. Sanjay Koyande, M.D., CCRT Materials Pvt. Ltd. Thane, Mumbai
2. Shree. P. V. Manjure, Director, Fressynet Prestressed Concrete Company Ltd.

as co-opted members of Governing Body as per the recommendation of the standing committee subject to the approval of Governing Body.

Governing Body approved the proposal by the principal for inducting the above experts as co-opted member of the Governing Body of the present term.

Secretary of governing body expressed her gratitude to the President of the meeting and all the members present. Meeting ended with vote of thanks.



Prepared by Principal

**Resolution passed unanimously.**

A handwritten signature in blue ink, appearing to be 'U4' or similar, enclosed within a circular or oval shape.

**Prepaid by Principal**


A handwritten signature in blue ink, appearing to be 'JL' or similar, enclosed within a circular or oval shape.

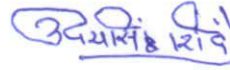
**Approved by President**

**Received the notice of the Board of Trustees Meeting of  
Saraswati Education Society scheduled on 09/01/2021**

**Sr. No.      Name      Signature**

1.      Mr. Prithviraj Deshmukh
2.      Mrs. Vrushali Deshmukh
3.      Mr. Raviraj Deshmukh
4.      Mr. Udaysingh Shinde
5.      Dr. Ajit Singh (AICTE Representative)
6.      Mr. Pramod Naik (DTE Representative)
7.      University Representative
8.      Mr. Amar Shinde
9.      Dr. Manjusha Deshmukh
10.      Dr. Sheetal Bukkavar
11.      Mrs. Roshni John






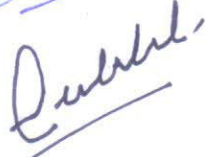













**Attendance of the Board of Trustees Meeting of Saraswati  
Education Society held on 09/01/2021**

<b>Sr. No.</b>	<b>Name</b>	<b>Signature</b>
1.	Mr. Prithviraj Deshmukh	
2.	Mrs. Vrushali Deshmukh	
3.	Mr. Raviraj Deshmukh	
4.	Mr. Udaysingh Shinde	
5.	Dr. Ajit Singh (AICTE Representative)	
6.	Mr. Pramod Naik (DTE Representative)	
7.	University Representative	
8.	Mr. Amar Shinde	
9.	Dr. Manjusha Deshmukh	
10.	Dr. Sheetal Bukkavar	
11.	Mrs. Roshni John	