



SARASWATI Education Society's
SARASWATI College of Engineering

Learn Live Achieve and Contribute

Kharghar, Navi Mumbai - 410 210.

Internal Quality Assurance Cell (IQAC)
IQAC MEETING-I

DATE: 19/07/2022

MINUTES OF MEETING

IQAC meeting conducted on 19/07/2022 at 11:30am. The following members were present:

- 1) Chairperson: Dr. Manjusha Deshmukh, Principal
- 2) Dean Academics: Dr. Sunil Rangari
- 3) Dean Administration and Student Welfare: Prof. Sheetal Bukkawar
- 4) Dean Students Career Development: Prof. Vaishali Jadhav
- 5) Dean Abroad cell: Dr. Madan Jagtap
- 6) IQAC Coordinator : Prof. Sujata Bhairnallykar
- 7) HoD of Civil Engineering: Prof. Roshani John/Prof. Puja Somani
- 8) HoD of Automobile Engineering: Prof. T. Z. Qauzi
- 9) HoD of Mechanical Engineering: Prof. Baviskar D/Prof. Sunil Jankar
- 10) HoD of I.T: Prof. Maahi Khemchandani
- 11) HoD of EXTC: Prof. Neha Mahajan
- 12) HoD of AIML & DS: Prof. Shraddha Subhedar

The IQAC Chairperson Dr. Manjusha Deshmukh, Principal SCOE Started with meeting agenda.
The following points were discussed.

Minutes of Meeting:

- Divide FE students based on their CET score, Maths score and Communication skill.
- Improve Proctor System.
- Provide honours and minor degree courses for interested students.
- Work on Improvement in NIRF Ranking.
- Motivate faculties to apply for patent examination.
- Sign MOU with Entrepreneurs.
- Fill NBA Pre-Qualifier form for Computer, IT, Civil and Automobile Engineering dept.
- Conduct faculty development programs in the month of May 2023.
- Prepare and Submit NBA SAR as early as possible.
- Conduct Academic audit in December.



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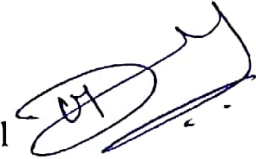



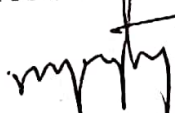






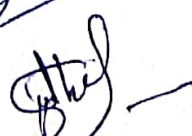
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The meeting concluded with IQAC coordinator thanking the members for their suggestions and cooperation in implementing the IQAC activities for the institute.


Chairperson

Dr. Manjusha Deshmukh

Signatures:

- 1) Chairperson: Dr. Manjusha Deshmukh, Principal 
- 2) Dean Academics: Dr. Sunil Rangari 
- 3) Dean Administration and Student Welfare: Prof. Sheetal Bukkawar 
- 4) Dean Students Career Development: Prof. Vaishali Jadhav 
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Internal Quality Assurance Cell (IQAC)
IQAC MEETING-II

DATE: 05/12/2022

AGENDA:

1. Advise on projects to be undertaken.
2. To decide project theme for next year final year project.
3. To motivate T.E students for Technical paper Writing.
4. Improve Consultancy.
5. Effective Step to be taken to improve the rank of the collage.
6. Preparation for NAAC peer Team Visit.
7. To increase no. of patents and research publication in reputed international journals.
8. Suggest areas in International conference.
9. Organization of International conference.
10. Development and application of quality benchmark.
11. Preparation for NBA committee visit.

The IQAC Chairperson Dr. Manjusha Deshmukh, Principal SCOE Started with meeting agenda. The following points were discussed.

Minutes of Meeting:

- Civil, Mechanical, Automobile students should attend personality development sessions.
- Make students ready for shifting/ moving to other places for job offers.
- From SE onwards, develop new skill sets in students, which are helpful for their placements.
- Arrange seminars by industry experiments fortnightly.
- Develop the concept of start-ups among students.
- Conduct general survey among industries, what is the industry demand? What they are looking for in fresh engineers?
- Give project proposals to industries based on their needs.
- Give research oriented projects to students like innovative ideas for use of waste materials.
- Prepare qualitative files for NAAC peer Team Visit.



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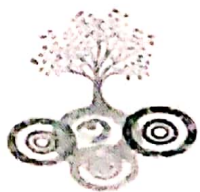
- Motivate faculties and students for patent filling and research publication in reputed international journals.
- Organize International conference.
- Prepare for NBA committee visit.

The meeting concluded with IQAC coordinator thanking the members for their suggestions and cooperation in implementing the IQAC activities for the institute.



Chairperson

Dr. Manjusha Deshmukh



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Internal Quality Assurance Cell (IQAC)

IQAC MEETING-I

PLAN OF ACTION AND ACTION TAKEN

After thorough discussion the following plan of actions were made and respective actions has been taken.

S. No.	PLAN OF ACTION	ACTION TAKEN
1	Divide FE students based on their CET score, Maths score and Communication skill.	FE students are divided based on their CET score, Maths score and Communication skill to nurture them based on their learning level.
2	Improve Proctor System.	Executed.
3	Provide Honours and Minor degree courses for interested student.	Honours and Minor degree courses Curriculum is started for interested student.
4	Work on Improvement in NIRF Ranking.	In Progress.
5	Motivate faculties to apply for patent examination.	5 Patents are applied for examination in A.Y. 2022-23.
6	Sign MOU with Entrepreneurs.	Following MOUs are signed in A.Y.2022-23. 1. Civil Dept. signed MOU with "CII Indian Green Building Council (IGBC)" for 2 years. 2. Automobile Dept. signed MOU with "D Carbonising Center India Pvt. Limited" for 5 years. 3. Computer Dept. signed MOU with "Inflow information technology Pvt.

		<p>Ltd” for 5 years.</p> <p>4. SCOE, signed MOU with “Saturday club Global trust” for 5 years.</p> <p>5. Automobile Dept. signed MOU with “Bhavna Auto Wheels pvt. Limited” for 5 Years.</p> <p>6. Mechanical Dept. signed MOU with “CADD CENTRE Training” for 3 Years.</p> <p>7. IT Dept. signed MOU with “Inflow information technology pvt. Limited” for 5 Years.</p>
7	Fill NBA pre-Qualifier form for Computer, IT, Civil and Automobile Engineering Dept.	NBA pre-Qualifier form filled on 5th Aug 2022.
8	Conduct faculty development programs in the month of May 2023.	Planned to conduct faculty development programs in the month of May 2023.
9	Prepare and Submit NBA SAR as early as possible.	NBA SAR prepared and submitted on 05 Nov 2022.
10	Conduct Academic audit.	Academic audit conducted in December.



Chairperson

Dr. Manjusha Deshmukh