



SCOE/EXAM/EC/115 of 2020

Date: 24/09/2020

NOTICE

ATKT SEM-V & SEM-VI EXAMINATION September 2020

In continuation to Exam notice-I, displayed dated 22/9/2020, all the concern students must carefully follow the guideline given below-

1. You must register your whatsApp mobile number with departmental exam coordinator by today 6 pm without fail .(if not done so far)
2. Early morning by 9 am (on the day of your morning session exam) you will receive invitation from faculty supervisor.
3. At 11:15 am you must enter in Google meet, using ID and PW which will be there in your subject WA group. At entry, you must write your exam seat no & name. Upon confirmation the faculty will allow you to enter in Google meet.
4. Once entered, immediately you should write your exam seat number &full name in chat for recording your attendance by the system.
5. At 11:25 am the faculty supervisor will share the link in chat box for the Google form (MCQ question paper) of the subject. Once you will click on that link you will access to the Google form.
6. First 5 minutes you need to spare for filling up correctly your asked personal information. Then, from 11:30 am you can start attempting question paper. During exam period up to 12 :30 pm, your system's video must be ON,
7. You should complete your QP answering and press the submit button on or before 12:30 pm. Link of your paper will automatically be closed at 12:30 pm. Later your response will not get submitted.
8. Make a clear note that you can submit your response only once.
9. Similar procedure will be followed for evening session 4:30 pm exam also.
10. Note that the fairness exam will be strictly monitored and if needed appropriate will be taken upon.

ALL THE BEST

Prof. Dinesh Joshi
Controller of Examination

Dr. Manjusha Deshmukh
Principal