SARASIVATI Education Society's

## SARASWATI College of Engineering

Learn Live Achieve and Contribute

Kharghar, Navi Mumbai - 410 210.

#### Report

Department of Information Technology

Academic Year 2017-18

Business Communication & Ethics Practical Tasks

Third Year: Sem: V - ODD

Business Communication & Ethics as a subject of professional communication gave both, theory as well as the practical application of the conceptual learning to the students.

The theory and practical of BCE were done successfully where the students learnt the importance of professional communication and practically performed the lessons learnt based on the concepts of the interpersonal communication in an official environment. The concepts were given as part of theory lectures and further discussed based on the specified formats and requirements. It was a new learning experience for the students considering various modes of communication channels, the methods to communicate and development of interpersonal skills considering global requirements.

The students performed the tasks and were able to learn communication in an individual as well as a group activity format. The task entailed understanding the main headings, requirements and preparation of resume. The Report presentation and submission was done by all the Groups based on the conceptual learning of the format, language and style of report writing. Business proposal was prepared by all the groups. The Group discussion done gave them an experience of live communication on various topics, issues and the ways to participate in a group discussion.

At the end of the course, the students successfully submitted the relevant documentations based on the prescribed format.

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#### Objectives of the course for the students:

The students should be able to-

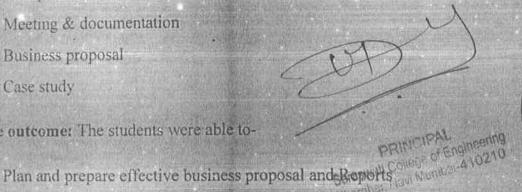
- Discern and develop an effective style of writing important technical / business documents
- Investigate possible resources and plan a successful job campaign
- Understand the dynamics of professional communication in the form of Group discussion
- Develop creative and effective presentation skills
- Analyze personal traits, interests, value aptitude and skills.
- Understand the importance of integrity and develop a personal code of ethics

Methodology: Theory lectures & Practical tasks- Individual & Group activity as per the requirement

- Resume and statement of purpose writing
- Report documentation and presentation
- Group discussion
- Meeting & documentation
- Business proposal
- Case study

Course outcome: The students were able to-

- Emerge successful in Group discussion, meetings and meet the demands of the industry
- Prepare resume and statement of purpose.
- Apply ethical code of conduct in an organization
- Learn interpersonal communication
- Develop creative thinking and official presentations.





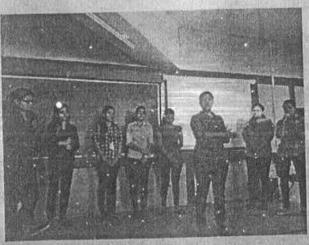
# SARASWATI College of Engineering

Kharghan Navi Mumbai - 410 210.

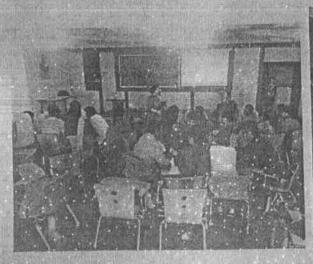
#### Few images of BCE Group tasks;













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en Live Achieve and Contribute Kharghar, Navi Mumbai - 410 210.

BCE-1T- Group pictures





Prof. Alka Purchir.

Subject In-charge

Academic Coordinator Kharghai, Navi Numiual Hay

ARASMATI College of Engineering

Kharmar, Navi Mumbai - 410 2100

#### DEPARTMENT OF INFORMATION TECHNOLOGY

Academic Year - 2017-2018

BCE Practical tasks & Presentations

Subject-Business Communication & Ethics

SEM:- TE- Sem V

Subject Incharge: Prof. Alka Purchit

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#### **Group Discussion Competition Attendance**

First Year Students

Date: 05.03.18

Venue: Seminar Hall (Second Floor)

Srl No	Name of the Present Students	05.03.18
1	ABHISHEK CHANDRAMA RAI	P
2	ADITYA RAVINDRA THAKUR	P
3	AJAY PRABHU MANE -	P
4	AMEY RAJENDRA SHEWALE	P
5	ANABATHULA PRERANA RAVINDRA	P
6	BALWANTE DIPALI GAUTAM	P
7	BHARAMBE AKSHATA SUNIL	Р
8	BHOJNE PRANAY ANKUSH	P
9	BURUD ANIKET SANJAY	P
10	CHAVAN SAURAV DEEPAK	P
11	DEORE NISHANT DEEPAK	P
12	DESHMUKH BHAGYASHREE SANJAY	Р
13	DHANASHRI JAGDISH WAGH	P
14	DOIPHODE ASHUTOSH ANIL	Р
15	GADE DHANANJAY KALYAN	P
16	GARJE AKSHAY VITTHAL	P
17	GIDGE MANGESH SUBHASH	р
18	ASHUTOSH NAGRALE	P
19	AWHADE NACHIKET VIJAY	P
20	BANSOD ASHAY NITIN	P
21	BHADOURIA KAJAL RAJESH	P
22	BIND AAKASH NANDLAL	P
23	CHASKAR KARAN BABAJI	P
	CHOUGHULEY MUSTAQUEEM MOHAMED	
24	IORAL .	Р
25	CHOUGULE AMOL	P
26	CHOUGULE AVDHUT GUNGA	Р
27	DULGACH ADITYA KRISHNA	P
28	GHONGADE SHRUTI UMESH	P
29	GUPTA RAHUL RAMESH	Р
30	GUPTA SHASHI KEDARNATII	Р
31	HAJARE JAYESH SHRIMANT	P
32	INGOLE MAYUR PRABHAKAR	Р
33	JADHAV PARMESHWARI KAMALAKAR	Р
34	JAIN MAYUR MANOJ	P (
35	JAISWAL RAHUL ASHOKKUMAR	Р
36	ABHALE VIVEK VINAYAK	Р
37	ADE NINAD SUDAM	P
38	ANDHALE ROHIT VILAS	Р
39	ANIKET NANDKUMAR KIBLARI	P
40	BAKKAR PRATHAMESH UMESH	P
41	BAMUGADE ADESH KHANDU	b Bala
42	BHALERAO VINAY VINOD	b KUS
		Р
43	BHAMARE RITESH NANAJI	P
44	BHANGALE MOHIT SOPAN	P
45 46	BHANUSHALI PUNIT PRAVIN BHOIR RUTURAJ SUNII.	- i



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48	BRID PRATHAMESH YASHWANT	P
49	CHAUDHARI VIPUL GOPAL	P
50	CHAUDHARI YOGITA SANJEEV	P
	CHINDARKAR PRATHAMESH SANDEEP	P
51		P
52	CHOU SULE CHINTAN DATTATRAY	P
53	DANGLE ANIKET ASHOK	P
54	DHARKAR ROHAN MAHESH	P
55	DORAGE ROHIT TUKARAM	P
56	BHALKE RAHUL DILIP	P
57	BHOIR YASH SANTOSH	P
- 58	BHOSALE SARVESH PRAKASH	P
59	BIT'D SURAJ RAMPARIKHA	P
60	CHAUHAN DHEERAJ RADHESHYAM	P
61	DALAL MRUNAL CHANDRAKANT	P
62	DAUNDE KEDAR RAVINDRA	P
63	BHADKE DHANANJAY KAILAS	P
64	BHOSALE POURNIMA NANASAHEB	P
65	CHOUGHULE SHUBHAM SANJAY	
66	DHONE OJASWI DATTATRAY	P
67	HRISHIKESH DINESH SHINDE	P
68	JAISWAL ANJALI DILIP	P
69	JOGDAND RIYA BALU	P
70	KALE SAURAV DILIP	P
71	KAMALAPUR ANANYA VITTHAL	P
72	KANGANE ANIKET ARJUN	P
73	ACHARYA DHANESH MUKUND	P
74	ADSUL VAIBHAV RAMESH	P
75	BHOMBAL MAAZ ABDULMUNAF	P
76	BHOSALE PRATIKSHA PRAMOD	P
77	CHAUHAN KAVITA ARVIND	P
78	DAS ARJUN MANI	P
79	DHARERAO SHEETAL SANJAY	P
80	DUBEY AMIT ASHOK DURVESH MADHUKAR MALI	P
81	FUSATE URVASHI BHIMRAO	P
82	GAIKWAD VIJAY DIPAK	Р
83	GUPTA DEEPAK KUMAR RAMPRATAP	P
84 85	HUNGE TRUPTI DNYANESHWAR	P
86	JADHAV SHIVANI SHAHAJI	P
87	JAGTAP NISHA SHASHIKANT	P
88	KALE PRATIKSHA RAJENDRA	P
89	KAWADE AMIT ULHAS	P
90	LOKHANDE KUNAL HEMANT	P
91	LOKHANDE NAMITA SUNIL	P
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93	BHARAMBE RITESH VILAS	P
94	BHOI SANCHITA SANDESH	P
95	BHUJWADKAR MANALI MOHAN	P
96	BIRADAR BHAGWAT PRAKASH	P
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PRINCIPAL PRINCI

Prof: Alka Purohit FE (CS)

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### DEPARTMENT OF FIRST YEAR ENGINEERING Academic Year 2017-18

#### REPORT on Group Discussion Competition

Date: 05.03.2018

Venue: Seminar Hall (Second Floor)

Attendees: FIRST YEAR STUDENTS

The "Group Discussion Competition" was arranged on 5th March 2018, for the First Year Students who have joined in the academic year 2017-2018. The Competition started at 11.00am in the Seminar Hall at Second Floor. The Program was attended by 100 students. The group discussion process facilitates participatory discussion among group members. As the name suggests, it is a discussion on a given topic where members arrive at a conclusion within the group in the specified time limit. There were a total 100 participants for Round-I, which were divided into 10 groups. Group Discussion was conducted for the groups with the same topic separately and then 5 groups were shortlisted for Round-II. A new topic was given for Round -II and finally One group was declared as the winner of the Group Discussions Competition on the grounds of preparedness for the topic, relevance to the given topic and non-redundancy of points. The performance of all the participants was very promising. The Judges guided the students regarding the Group Discussion Process and also shared their own experiences. The participants expressed that they got to learn a lot through the process and they were motivated by the Judges Experiences.

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Hon. Principal of SCOE, Dr. Manjusha Deshmukh, Dr. Sayali Choudhari - FE Co-ordinator and all Heads of Different Departments and other first year faculty members were present to grace the occasion.



All the winners were congratulated and the certificate distribution was done by Hon. Principal, FE (HOD) and the convenors, Prof Alka Purohit and Prof Neha Sharma.



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The program concluded with the vote of thanks given by Prof. Alka Purohit

Prof Alka Purohit

(FE - CS)

FE HOD

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### CIVIL ENGINEERING STUDENTS ASSOCIATION (CESA)

### GROUP DISCUSSION AND TECHNICAL QUIZ COMPETITION

Date - 27th September 2017

Venue-Seminar hall, 2nd Floor

Time - 10mm - 4.30pm

Civil Engineering Students Association (CESA) organised a "Group Discussion and Technical Quiz competition", not only to gauge the technicality but also to dose up the fresh engineers with the qualities needed to persist in the professional world, under the guidance of CESA faculty coordinator Prof. Yugandhara Kasture mam and HOD of Civil Department Prof. Roshni John mam.

The event was inaugurated by HOD of Civil Department Prof. Roshni John madam, at around 10.30am by very first remembering Goddess Saraswati with a lamp lighting. A small welcome speech was given by our HOD madam to boost up the enthusiasm of student participants. The total number of participants in group discussion were 43 and for technical curz, a total of 41 groups (9 groups of SE, 20 groups of TE and 13 groups of BE) were registered.

The candidates registered for the Quiz competition were then split into categories based on their engineering year for the very first technical round. The Quiz consisted of 3 rounds of elimination viz. Multiple Choice Questions round, Rapid fire round and Buzzer tound respectively and was judges by panellist Prof Harshal Deshpande and Prof Yugandhara Kastara.

The Group Discussion Competition was held in teams of 8 students each on a wide range of topics related to current social issues and judged by panellist Prof. Sujaya Wadekar and Prof Roby Sinba. It consisted of three rounds each of increasing difficulty level.

The event was fairly and smoothly managed which came to an end marking up the prize distribution cereanony for the winners headed by our Civil Department faculty with a wote of marks extended by our CESA faculty coordinator Prof. Yugandhara Kasture.

Used in a the marker of active participation and tough competition, it can be existingly that the puspose of event was fulfilled.

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SARASWATI POOJAN



TECHNICAL QUIZ COMPETITION



GROUP DISCUSSION COMPETITION



TECHNICAL QUIZ COMPETITION PANELLIST



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CROUP DISCUSSION PANELLIST



PRIZE DISTRIBUTION CEREMONY



GROUP DISCUSSION WINNERS



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SECOND YEAR TECHNICAL QUIZ WINNERS



THIRD YEAR TECHNICAL QUIZ WINNERS



FISAL YEAR TECHNICAL QUIZ WINNERS



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VOTE OF THANKS

Prof Yugandhara Kasture

CESA Head

Prof Roshni John

Head of Department

PRINCIPAL

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To.

Head of the Department,

Civil Engineering Department,

SCOE, Kharghar

Subject- Permission to grant attendance for CESA event "Technical Quiz & Group Discussion"

Respected Madam,

We the members of CESA had our event "Technical Quiz & Group Discussion" on 27th Sept. For the event preparation we couldn't attend any lectures on 27th Sep.2017. So I kindly request you to grant attendance for the same. Thanking you.

#### List of students present

NAME	NAME	NAME
Priyesh Mulye	Sejal Rote	Saurabh Shukla
Raj Baniya	Omkar Hudar	Aman Survase
Seema Sapkale	Pranay Kochrekar	Gauri Gothankar
Rakesh Patel	Pragun Sharma	Anish Valmiki
Akshay Kolekar	Priyesh Shrivastav	Vedang Warange
Akshay Jain	Vardhan Chavan	Chetan Ramugade
Rushikesh Bagul	Girish Parab	Shubham Sanas
Pratik Yadav	Prathamesh Nacuare	Shubham Harne
Presad Mhatre	Jidnyasa Mhatre	Nikhil Nain
Sagar Ade Abhijest Hodbe	Neha Gosavi	Akshay Sathe *
	Dheeraj Patil	Anant Satam
Akash Gandhi	Suraj Rahate	Yash Sapkal
Deepshika Singh	Pratik Mahadik	Rahul Yadav
Jitenden Patil	Naresh Shinde	Sidhharth Salve
Poshso Nane	Devyani Pudale	
Pranita Nerwedo	Vinita Tawade	Yours truly

Priyesh Mulye

CHISA President

Company

PRINCIPAL

Bardowall College of Engineering

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GO & RUIZ competition

-> 909 rupers balanced For Teacher's day cultural

CESA

Treasurers Report

-7 96 rupers required to balance / to chear an bills.

Event Name: QUIZ competence \* 3

Rs -908/-Starting Balance: Income: 60 => 1340/- [ WH INTERS [ 16 5 POL)] RUIZ competitions GF - 920 [15 Entires (3 SPORT TE - 1840 [22 Entres (2 Sect)] BE - 1120 14 EMMIS (0 500) Tated => ₹ 5220/-

Expenses:

Sr. No.	Particulars	Budget (Rs.)	Actual (Rs.)	Difference
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	Printauts	300/	334/-	50/-
	Buzzer & Stationary	400/-	400/-	-34/-
4	Food	150/-	124/-	0/
- 5	Winners	1600/-	1600/-	26/-
	Total:		1 1800/-	0/-

4450/- 4408/- 42/ Budgeted Ending Balance (Rs.) 5220-4450-908 = -138/-Actual Ending Balance (Rs.) 5220 - 4408 - 908 = - 96/-

#### Summary .

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Rakesh R. Parl

PRITISH MULYE President

CESA Coordinater

PRINCIPAL Saraswati College of Engineering Kharghar, Nevi Mumbai, 410210

(Civil Engg. Dept.)