

ROTARACT CLUB OF SARASWATI COLLEGE

NOTICE

DATE:- 30-08-2020

This is to inform all the students of saraswati college that the induction ceremony of Rotaract Club Of Saraswati college is being held on an online platform. so we request everyone to greet us with their presence and encourage our upcoming team.

TIME: 6PM

VENUE:ZOOM MEETING



Prof.Megha Pandey
Rotaract Coordinator



Dr.Manjusha Deshmukh
Principal

Project Name	Hollywood Soiree-The 8th Installation Ceremony	Venue	Online Zoom Platform
Time Stamp	2020-09-09 16:48:12.127972	Project Status	Early
Reporting Month	August		
Quarter	One		
Avenue 1	Club Service		
Start Time	30-08-2020 19:00:00	End Time	30-08-2020 21:00:00
Project Level	Club		
The main purpose of the installation ceremony is for introducing and inducting the new members of the club, which also marks a fresh beginning of the year.			

- The mail from District Team Secretariat for **booking the day for installation** was first received on **5th of June,2020**.
- On proper discussions among the core team members, the form was filled up with different preferences and was then submitted by Rtr. Sunad Pawar.
- A **confirmation mail for the installation** was then received by District Team Secretariat on **27th of June,2020**. The finalised time and date for the installation was, **7:00-9:00 pm, Sunday, 30th of August,2020**.
- On **15th of July**, in a Board of Directors meeting, **the date for the installation ceremony was revealed to the members and basic discussion** was done regarding the event.
- The core team then discussed about the chairpersons for the ceremony. On a common vote, it was decided that, **Rtr. Adwait Kshirsagar, Rtr. Piyush Debnath and Rtr. Swastik Poojari** would be the **designated Chairpersons** for the event.
- For the **installation theme discussion**, a Board of Directors meeting was arranged on **24th of July**, wherein **suggestions from everyone were taken** into account and a list was made. The suggestions were then discussed among the PCPs and the core team members, and the good ones were then shortlisted.
- A group was made for the event, by Rtr. Tanmay Pednekar for better flow of communication among the PCPs and the core team members.
- Rtr. Amay Rai and Rtr. Vanshika Patil further made a suggestion for theme Hollywood.
- On **2nd of August**, PCPs and the core team **fixed the second meeting** for further discussions.
- In the meeting the following points were discussed:
 - Finalising **Hollywood** as the theme for **the 8th installation ceremony**.
 - The factors the would affect the theme, taking everything into consideration.
 - Deciding the Masters of the Ceremony.
- The name** for the 8th installation ceremony was decided to be **Hollywood Soiree**.
- Rtr. Piyush and Rtr. Swastik made the **theme release video by 6th of August,2020**. No sooner it was approved by core team and was **officially released on 8th of August**.
- The **teaser** was posted on the social media handles which received, than **350+ views, 120+ likes and 20+ comments**.
- The PCPs then started to work on the content.
- Given below is the list of required content:
 - Trailer video for the 8th installation ceremony
 - Induction video for Core team and Board of Directors
 - Outgoing video for Rtr. Hrishikesh Sawant
 - Incoming video for Rtr. Sunad Pawar
 - Year Long video
 - Theme release video
 - Surprise video for Rtr. Hrishikesh and Rtr. Sunad
 - Activity jpegs.
- Board of Directors induction Jpegs:**
 - A suitable template was decided for the images, which was discussed with the core team.
 - As soon as the template was confirmed, Rtr. Vanshika mailed the pictures to Rtr. Piyush and the task was assigned to **Rtr. Avishi Yadav**, for the designing of the jpegs.

- Nearly **13 images** were made by Rtr. Avishi.

• **Trailer video:**

- For the trailer video, the PCPs wanted to do something creative for relating it to the theme.
- **Rtr. Shubham Pokale** and Rtr. Piyush researched for famous scenes from Hollywood movies for two days.
- A **draft copy** for the same was made by **18th of August**, and the changes were noted down.
- The video was then clinched by **20th of August**, and hence, was officially released on same day.
- The video received **600+ views, 70 likes and 16 comments on Instagram**.

• **Activities:**

• **Bingo-**

- While planning for the installation, it was decided to **keep a few small activities** as well for increasing the reach.
- So the first activity was **Hollywood Soiree Bingo** which was made by Rtr. Adwait and **Rtr. Kshitij Patil**.
- Rtr. Vanshika created a PR message and rough jpeg for the bingo.
- Rtr. Piyush then wrapped up with **the final image** for the bingo on **21st of August**, which was approved by the core team members.
- The bingo was made in such way that it would be relatable as well as nostalgic for the viewers.
- By **22nd of August**, the **bingo was released** on the instagram handle.
- Nearly **15 entries** came in for the Bingo.

• **Out in the cold-**

- This activity was aimed towards giving **an overview of the most underrated movies in Hollywood**.
- The basic layout included: Name, concept and the IMDB rating of the movie.
- The images for this activity were designed by **Rtr. Swastik by 23rd of August**.
- This was a **5 day activity**., and on each day the jpeg would be posted on club's instagram story.

• **Introduction, Surprise videos, Yearlong video, Incoming and Outgoing video:**

- The PCPs and **Rtr. Apurva Patil** contacted **Rtr. Harshal Keni** and **Rtr. Vaibhav Bhagat**, for giving a small introduction for the outgoing president, Rtr. Hrishikesh and the incoming president, Rtr. Sunad respectively.
- The PCPS **contacted** Rtr. Hrishikesh's and Rtr. Sunad's **close ones to send in a short video for them, where they could wish them or say a few words about them**.
- Rtr. Sunad had secretly made a surprise video for the core team, and this was coordinated only with the PCPS.
- A **video frame** for the videos was created by Rtr. Swastik by **25th of August**.
- The **Yearlong video** was made by **Rtr. Piyush by 27th of August**.
- By **28th of August**, the **Incoming video** was made by **Rtr. Avishi** and **Rtr. Piyush**, while the **Outgoing video** was made by **Rtr. Rishi Pandey**.

• **Chairperson release:**

- Jpegs for Chairperson release were created by Rtr. Swastik Poojari by 27th of August.
- As soon as the core approved the with the images, the release was done on **28th of August**.

• **Script:**

- The MOCs for the event were decided to be **Rtr. Furquan Thokan** and **Rtr. Vanshika Patil**.
- Before the script was made, the MOCs, researched for the famous dialogues in Hollywood, which were to be added in the script.
- Rtr. Vanshika and Rtr. Furquan made **a draft copy** of the script by **27th of August**, which had various revisions after the mock preparation.
- **The final script was ready by 5:30 pm, 30th of August, 2020.**

• **Tickets:**

- The PCPs also planned to **give out tickets to everyone**, so different types of tickets were designed for the District Council Members, the Club members and Other Rotaractors.
- The ticket design on core's approval, were then made by Rtr. Swastik.
- By **29th of August**, these **tickets were distributed** to the DCMs, Club members and other rotaractors.
- A mail for the same as an invitation for the Installation ceremony was mailed on pressec53@googlegroups.com

- A meeting with the ZRRs of zone 1, Rtr. Kashib Mirza and Rtr. Tanmay Deshpande was also fixed on 23rd of August for updating them with the installation procedures and flow.

- Rtr. Vanshika filled up the pre-installation form prior to the event day.

- Rtr. Vanshika also contacted the ZRRs for them to speak a few words about the club.

- Two mock preparation sessions were also conducted for checking all the technicals and timings, on 29th and 30th of August.

- The link for the event was shared by the members 15 minutes prior.

- The event started sharp at **7:00 pm**.

- The installation begin with the MOCs, Rtr. Vanshika Patil and Rtr. Furquan Thokan, **introducing** themselves.

- **Rtr. Hrishikesh Sawant, President 2019-20 called the meeting to order** following with the announcement for **National Anthem**.

- The MOCs Rtr. Vanshika Patil and Rtr. Furquan Thokan **welcomed all the dignitaries** DRR Rtn. Rtr. Amit Lad, Our Parent Rotary President of Rotary Club of Navi Mumbai, Rtn. Nitin Shah, the District Council Members and all the buddy rotaractors.
 - The MOCs then **introduced the Guest of Honour, Rtn. Nitin Shah** for **addressing the audience** with his wise words.
 - Moving forward, **Rtr. Sunad Pawar, Secretary 2019-20 presented the Secretarial report of the year 2019-20** which was **followed by the year long video**.
 - MOCs then **invited Rtr. Harshal Keni** to take over for **giving an introduction for the outgoing president**, Rtr. Hrishikesh Sawant, President 2019-20.
 - For bidding him a final goodbye, the introduction was **followed by Outgoing video** and Rtr. Hrishikesh's **outgoing speech** along with **awards and achievements** of the Core team, Board of Directors and General Body Members of **year 2019-20**.
 - Consecutively the **surprise video for the core team 2019-20 was played**.
 - After this, **Rtr. Hrishikesh Sawant passed the collar to Rtr. Sunad Pawar and officially inducted him as the President for the year 2020-21**.
 - The MOCs then invited **Rtr. Vaibhav Bhagat, Past President of Rotaract Club of Saraswati College for the year 2017-18, to introduce Rtr. Sunad Pawar**.
 - Following to the introduction, **Rtr. Sunad Pawar, delivered his acceptance speech** on becoming the President for the year 2020-21.
 - The MOCs, subsequently, made an announcement for the **surprise videos for the outgoing president and incoming president**.
 - Succeedingly, Rtr. Sunad officially **introduced the new team** of Rotaract Club of Saraswati College for the year 2020-21 which followed by **induction of Core team**.
 - Next to it, he then handed over to the **Vice Presidents, Rtr. Tanmay Pednekar and Rtr. Meehir Mhatre for the inducting Board of Directors** for the year 2020-21.
 - Rtr. Sunad, afterwards **officially released the year theme** for 2020-21.
 - Later to this, the **ZRRs of Zone 1, Rtr. Kashib Mirza and Rtr. Tanmay Deshpande took over to say a few words** about the new president and his team.
 - The MOCs then **introduced, the Chief Guest, DRR Rtn. Rtr. Amit Ravindra Lad for addressing the crowd**.
 - Rtn. Rtr. Amit Lad, then addressed and praised the club and club members.
 - Rtr. Sunad then made an announcement for **Digital Acknowledgment**.
 - Rtr. Meehir Mhatre, the Vice President 2020-21 afterwards gave the **the vote of thanks** on behalf of all the members.
 - Rtr. Vanshika Patil, the Secretary 2020-21 presented her first ever **Secretarial announcement**.
 - The MOCs furthermore announced that the **podium was open for announcements**.
 - Since, no announcements were there, the MOCs handed over to Rtr. Sunad for adjourning the meeting.
 - Rtr. Sunad Pawar, the President for 2020-21, **adjourned the meeting** for the day.
 - The meeting **ended sharp at 9:00 pm**.
- The event was greeted by the presence of Rishi Pandey (job), Rahul Yadav(further studies), Harshal Keni(further studies), Vishal Shah (further studies) our clg alumni .

Link for the drive: https://drive.google.com/drive/folders/1tRklBklfpLv_M0uKAG_kjowInBH5-8FM?usp=sharing

Everybody who was the part of the installation ceremony, loved and enjoyed it a lot.

Income	0	Expenditure	0
Impressions	0	Reach	0

Home Club	41
District Council Members	23
Rotarians	1

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27


Club RC Saraswati College


Alumni	1
Other Club	123

Other PIS	0
Total	216

Zone	Zone 1
Document Status	submitted

Sr	Member ID	Member Name
1	RTR00252	Adwait Kshirsagar
2	RTR00275	Swastik Poojari
3	RTR00264	Piyush Debnath


Prof.Megha Pandey
Rotaract Coordinator


Dr.Manjusha Deshmukh
Principal